

## **BSRHA Housing Preservation Program Requirements Checklist**

Have you provided the following?

- Proof you are an Indian or Alaska Native.
- Proof you own the home and the deeds or leases are acceptable
- Proof the home is your primary residence, (fish camps and second homes are not applicable.)
- Income information for the past 2 years. (Tax returns, W-2's etc...)
- Your current year's income. (Latest pay stub, or ATAP Documentation)
- Affidavits stating you are not receiving other HUD housing assistance at this time.
- A written detailed description of the proposed improvements.
- An explanation of who will be doing the work and their qualifications, any bid proposals and contracts.
- A drawing or sketch of the area to be improved or added on.
- A list of costs including labor, materials, freight.
- A list of any other source of funds that will be used on the proposed work.
- Provide proof the applicant is eligible for preference(s).
- Any other documentation you feel necessary for the processing of this application.

### **Income Calculation**

**Family Maximum Income \$ \_\_\_\_\_ (This line to be completed by BSRHA)**

**Applicant \_\_\_\_\_**

**Spouse \_\_\_\_\_**

**Year \_\_\_\_ \_\_\_\_\_**

**Year \_\_\_\_ \_\_\_\_\_**

**Year \_\_\_\_ \_\_\_\_\_**

**Year \_\_\_\_ \_\_\_\_\_**

**Year \_\_\_\_ \_\_\_\_\_**

**Year \_\_\_\_ \_\_\_\_\_**

**3 year average \_\_\_\_\_**

**3 year average \_\_\_\_\_**

**Average Combined \_\_\_\_\_**

**Total Funds Requested \_\_\_\_\_**