



2023 NOTICE OF FUNDING AVAILABILITY

Program Title: BSRHA Housing Preservation Grant 2023

Program Goal: Reduce future overcrowding by assisting with maintenance, repair, and replacement projects that extend the useful life of existing homes.

Grant Description: Eligible homeowners are invited to apply for up to \$25 thousand per home in 2023 Housing Preservation Grant assistance before the end of February 2023. Grant funds may be used to pay for maintenance, repair, and renovation projects, including replacing flooring, windows, cabinets, doors, lighting, plumbing fixtures, electrical components, insulation, furnaces, boilers, and other real property items.

Note: Grant funds may not be used to purchase luxury items. Grant funds may not be used to purchase electronic equipment, household appliances, furniture, or other items that might be easily removed from the property.

Eligible Applicants: Verified Brevig Mission, Council, Diomedea, Elim, Gambell, Golovin, King Island, Koyuk, Mary's Igloo, St. Michael, Savoonga, Shaktoolik, Shishmaref, Solomon, Teller, Wales, and White Mountain tribal members who are low-income according to HUD Notice 2022-01, who own and live in their home full-time, and who are not receiving other federal housing assistance.

The BSRHA committee will award bonus points for each of the following:

- One bonus point for each household member up to five.
- Five points each for homeowners who are elders, military veterans, or disabled.
- Five points for projects that improve accessibility for disabled persons.
- Five points for projects that prevent or repair serious damage.
- Five points for projects that address life-health-safety concerns.

Grant Requirements: BSRHA will make payment directly to materials and services providers. BSRHA will not provide funds directly to a grant recipient.

The grant recipient will be required to:

- Complete the project in its entirety within one year of the receipt of materials.
- Pay for all project costs that exceed the \$25,000 grant limit.
- Store procured materials in a safe and secure location and protect them from the weather.
- Use procured materials for their intended purpose and not give them away or sell them.
- Promptly report theft or malicious damage to BSRHA and to local authorities.
- Allow BSRHA to inspect the project and take photographs.
- Sign a commitment to live in the home for five years after the project is complete.



The Application Process:

Round one: During round-one BSRHA solicits applications from eligible homeowners, uses a selection committee to score applications received using criteria identified on the application, then selects and notifies the top-rated applicants that they will be moving on to round two.

Round Two: During round two round-one selected applicants must provide:

1. Proof of Tribal enrollment (a Tribal Id Card or letter from the Tribe)
1. A list of all occupants, including their ages and social security numbers.
2. Proof of annual household income with documentation (tax returns, pay stubs, etc.).
3. Proof of home ownership. (deed, quitclaim, partial assignment)
4. A signed affidavit stating the applicant is not receiving other federal housing assistance.
5. Proof that the homebuyer or spouse is an elder, military veteran, or disabled.
6. Written contracts, labor estimates, price quotations, etc.

Note: To receive assistance round-two applicants must provide these proofs within two weeks.

POLICY STATEMENT

- Grant funds may not be used to add square footage to the home.
- Grant funds may not be used to purchase luxury items.
- Grant funds may not be used to improve cabins, camps, or other seasonal structures.

BSRHA does not maintain a waiting list or carry-over old applications to the next year. Unsuccessful applicants must re-apply each year to be considered.

BSRHA will not provide information about the number of applications received, the identity of any applicant, information about an applicant's relative standing, information about the amount of assistance requested, or any other information contained in submitted proposals.

BSRHA must complete an environmental review of the proposed project before making any choice-limiting decisions. If the environmental review uncovers environmental issues that require mitigation, then the project may not be funded.

Successful applicants must provide a scope of work and:

- A firm contractor bid or
- A priced-out materials list, a labor estimate showing who will do the work, and a description of how the project will be completed.

The recipient must permit BSRHA to inspect the work after it is completed to verify project quality and to confirm materials procured for the project were used as intended.



If a homeowner requests assistance with a home built before 1978, the homeowner must provide proof that the home has been tested for the presence of lead-based paint and that none is present.

The homeowner must sign an agreement to occupy the home as a primary residence for five years after the renovation is complete and not lease the home out or sell it during that time period. The agreement called a “binding commitment,” will be filed with the Alaska Recorder’s Office. If the home is sold or leased out before five years have passed, then BSRHA will re-capture a portion of the project cost from the proceeds of the sale or lease using the following schedule.

1. Year one: 100% of project cost
2. Year two: 80% of project cost
3. Year three: 60% of project cost
4. Year four: 40% of project cost
5. Year five: 20% of project cost
6. The project is closed after five years.

False claims of ownership, tribal membership, underreporting of income, or other material misstatements, or fraud, including selling project materials or using them and unapproved locations like camp, will result in the immediate cessation of work in progress, and the homeowner will be obliged to repay BSRHA for all expended funds.